



## ERASMUS + Contact Information 2014-2015

Institution Name	Ruprecht-Karls-Universität Heidelberg
Institutional Erasmus Code	D HEIDELB01
EUC Code 2007-2013	29870
Website	<a href="http://www.uni-heidelberg.de">www.uni-heidelberg.de</a>
ERASMUS Website	<a href="http://www.eu.uni-hd.de">www.eu.uni-hd.de</a>

<b>Institutional ERASMUS Coordinator</b>	Mrs Alexandra Braye
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Telephone	+49 6221/54-2489
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<b>First contact for incoming ERASMUS students</b>	Ms Ganna Korenga <a href="mailto:incoming-erasmus@zuv.uni-heidelberg.de">incoming-erasmus@zuv.uni-heidelberg.de</a> +49 6221/54-2495
<b>Interinstitutional Agreements &amp; outgoing students</b>	Mrs Sonja Lademacher <a href="mailto:sonja.lademacher@zuv.uni-heidelberg.de">sonja.lademacher@zuv.uni-heidelberg.de</a> +49 6221/54-3867
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<b>Accommodation Office</b>	Zimmervermittlung Seminarstraße 2, D - 69117 Heidelberg <a href="mailto:aaazimmer@zuv.uni-heidelberg.de">aaazimmer@zuv.uni-heidelberg.de</a>
<b><u>Winter Term 2014/15:</u></b>	term dates: 01. 10. 2014 – 31. 03. 2015 lecture dates: 13. 10. 2014 – 07. 02. 2015 Christmas break: 22. 12. 2014 – 06. 01. 2015
<b><u>Summer Term 2015:</u></b>	term dates: 01. 04. 2015 – 30. 09. 2015 lecture dates: 13. 04. 2015 – 25. 07. 2015



<b>Deadline for Nominations</b>	Winter term: 15 <sup>th</sup> May Summer term: 15 <sup>th</sup> November
<b>Deadline for Application Forms</b>	Winter term: 15 <sup>th</sup> June Summer term: 15 <sup>th</sup> December
<b>Application procedure</b>	After the nomination period has ended, nominated students will receive the application form as a pdf-file and a link to the online-registration via email. Students need to print out and complete the application form, have it <u>signed and stamped</u> by their home university and send it via <u>ordinary mail</u> , and to complete the online registration.
<b>After the application</b>	The official Letter of Admission and an information brochure will be sent to the students via ordinary mail. The Letter of Admission needs to be presented upon enrolment.
<b>Language requirements</b>	We do NOT require any official certificates even though the majority of modules is taught in German.  <b>In the interest of your students, however, please make sure you <u>only</u> nominate students who are sufficiently proficient in German in order to be able to successfully cope with academic work (language level B1, <u>Medicine: B2</u>).</b>  Should you wish to nominate a strong student who does not speak German, please make sure they speak English to at least a B2 standard.  Other language requirements: English language skills may be required for the Master <i>Molecular Biosciences</i> ; Japanese language skills for the Master of Japanese Studies, etc.
<b>Language Courses</b>	In order to help adjusting to life at a German university and to brush up on language skills, Erasmus students may take part in an intensive four-week language course before the semester begins, as well as weekly courses during the semester.  These courses are non-obligatory and need to be paid by students themselves. Places are limited, especially in the winter semester.
<b>Accommodation</b>	<b>A room in a student hall is not included in the exchange!</b>  As the number of rooms in student halls is very limited, we strongly recommend students look for accommodation on the private market in addition to their application for halls.
<b>Additional costs</b>	Every student at the University of Heidelberg pays a social service fee of € 66,50 per semester as part of the enrolment process to support social offers of the Students Union (internet café, psycho-social counselling etc.).